



## Sub-Chapter S Corporate Income and Franchise Tax Extension Payment Voucher

- ☐ Is the federal employers identification number, "S-Corp-EXT", and the correct tax year ending date written on your check?
- ☐ Did you select the S-Corp-EXT for the correct tax year for which you are making the payment?
- ☐ Did you mail your S-Corp-EXT and check to the address on the payment voucher?
- ☐ Did you sign and include your check?
- ☐ Have you attached Form RPD-41096, *Application for Extension of Time to File*, or otherwise submitted a timely request for a New Mexico extension? This form can be down loaded from TRD's web site at [www.tax.newmexico.gov](http://www.tax.newmexico.gov), select "Forms and Publications". If you obtained a federal automatic extension, you do not need to file Form RPD-41096 unless the requested extension period extends beyond the time allowed by the federal automatic extension.
- ☐ Are you using the correct form?
  - **Form 2011 S-Corp-EXT**, *Extension Payment Voucher*, is used by taxpayers who have obtained a federal automatic extension or a New Mexico extension, who expect to owe tax on the 2011 S-Corp return and wish to make a payment towards the liability to avoid the accrual of interest.
  - **Form S-Corp-PV**, *Return Payment Voucher*, is used by taxpayers when making a payment towards a 2011 S-Corp return that has been filed or is filed at the time the payment is made.

**SUBMIT ONLY HIGH-QUALITY PRINTED, ORIGINAL FORMS TO THE DEPARTMENT.** Do not photocopy. When printing the document from the Internet or a software product, the printer setting, "Page scaling" should be set to 'none' to prevent resizing. The payment vouchers are processed through high-speed scanners, so it is requested that you **do not cut or resize the bottom portion of the payment voucher in any way.** In order for the Department to accurately process your payment, do not write in the area around the scanline. The scanline is located within the bottom 1-1/2 inch of the voucher. The Department receives a large amount of payment vouchers WITHOUT the check or money order. **Please ensure you submit the payment with the payment voucher.**